



First Solar Job Description

Job Title: Auditor III - IT

Reports To: Manager, Internal Audit

Job Status: Exempt

Basic Job Functions:

- Senior IT auditor, reporting to the Audit Manager, covering the Information Technology and various Business Functions (e.g., Accounting, Tax, Treasury, Legal, Investor Relations, operations, Sales).
- Successfully conduct IT, financial, compliance and operational audits, providing independent, objective assurance and consulting services designed to add value and improve the operations of the organization.
- This role requires significant effective interaction with all levels of business process owners and key associates throughout the organization.
- Travel is estimate at approximately 25% per annum.

Experience:

- Minimum of 3 (three) to 5 (five) years of prior audit experience, preferably a combination of a well-established Internal Audit department of a multinational company, Big 4 CPA Firm, or business consulting firm.
- Exposure to the Sarbanes-Oxley Act.

Education:

- Bachelor's degree, preferably in Computer Information Systems or Information Technology related field.
- CISA, CISM and/or CIA certification strongly desired.
- Advance degree and other related certifications a plus (e.g., CPA, MBA, CFE, etc.).

Required Skills/Competencies:

Behavioral

- Team player with sufficient project management skills to independently handle multiple projects and tasks with quality, accuracy and attention to detail.
- Positive and professional attitude and enthusiastic about serving client needs.
- Prioritization and time-management skills to consistently meet deadlines in a fast-paced environment.
- Sound judgment and decision-making skills.
- Presents a high-quality work product.
- Strong interpersonal skills, including oral and written communications, listening, interviewing, fostering open communications, facilitating and influencing.
- Excellent verbal and written communication skills.

Technical

- Excellent technical understanding of:
 - Computing, IT environments and structure.
 - IT platforms and control structure.
 - IT and Cyber risks, exposure points and security structures.
 - ITGCs
- Excellent understanding of fundamental audit theory and methodology.

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- Skilled in project management, auditing and consulting.
- Provides best practices for business processes, financial accounting and reporting risks to ensure compliance with GAAP and external reporting requirements.
- Ability to identify and communicate best practices.
- Ability to understand, document, and analyze business processes from a control and operational perspective.
- Ability to follow designated internal audit procedures as outlined and documented in First Solar's audit manual.
- Ability to effectively use a broad range of tools to support audit work, including data analysis, benchmarking and business research tools.
- Discharges responsibilities in a manner that is consistent with The Institute of Internal Auditors' Code of Ethics, International Standards for the Professional Practice of Internal Auditing and Statement of Responsibilities.
- Fluency in written and spoken English required.

Essential Responsibilities:

- Develops and implements risk-based audit programs.
- Completes audit work papers, including operational and Sarbanes-Oxley compliance testing and documentation, and develops suggestions when appropriate.
- Completes assigned audits and projects on time and reports results of audits, reviews and assignments to Audit Manager(s) and key customers in a verbal and written format.
- Builds, maintains and continually enhances working relationships within the organization.
- Works collaboratively with the audit team and key stakeholders to provide independent, objective assurance and consulting services designed to add value and improve the operations of the organization.
- Collaborates with management to develop innovative, actionable, and cost-effective solutions to mitigate risk exposure and improve operating efficiencies.
- Performs other duties and special projects as requested by the Audit Committee and Senior Management.
- Provides actionable recommendations of changes to policies, programs and procedures ensuring methodology and quality assurance standards are in accordance with the requirements of legislation.
- Supports teamwork and the development of fellow auditors.